

## Corona Pandemic

### **Safety Regulations for preventing infection in Residents' and Public Order Office:**

In order to prevent the spread of the Corona virus, the following regulations are applicable immediately to all visitors.

- You may only visit the Residents' and Public Order Office with written confirmation of appointment. Please have your confirmation of appointment ready to show at the entrance to the Residents' and Public Order Office.
- Inside the Residents' and Public Order Office you have to wear a facemask.
- Please be punctual for your appointment.
- There will be a coordination post located in City Hall in front of the Residents' and Public Order Office, which will oversee the admittance of visitors. They will check your confirmation of appointment. Please follow their instructions.
- Once within the building, the 'Information' counter will again check your confirmation of appointment. You will also receive information about how your appointment will proceed.
- Keep a distance of 1.5 meters away from other people.
- Please have all necessary documents ready for your appointment. In this way, you will avoid unnecessary wait times or another visit to the Residents' and Public Order Office.
- If possible, please come to your appointment alone. Exceptions to this are translators and family members.
- Please only come to your appointment, if you feel healthy and you are not in quarantine.

Thank you for your cooperation and we wish everyone a pleasant visit!